

TAB D

R) CRITERIA FOR NOMINATION OF WEAPONS SYSTEM ACQUISITION TEAMS FOR THE CNO AND SECRETARY OF THE NAVY POLLUTION PREVENTION AWARD

R) 1 Introduction.

1.1 Describe the mission of the weapon system acquisition team. List the approximate civilian and military population (unless classified) of the installation or activity supported by the team.

R) 2 Background

2.1 Summarize the weapon system acquisition team's involvement with environmental matters.

2.1.2 Describe the organization and staffing of the team, including functional offices represented and the management approach used.

2.1.3 Describe other organizations that influenced the team's activities.

2.1.4 Summarize the team's major duties and responsibilities during the preceding 2 calendar years (inclusive of the award calendar year).

R) 3 Program Summary

3.1 Describe the extent to which the weapon system acquisition team incorporated environmental concerns and pollution prevention in its decision-making process.

R) 4 Accomplishments. Describe the weapon system acquisition team's most outstanding environmental accomplishments during the preceding 2 calendar years (inclusive of the award calendar year) in the following areas, as applicable:

A) Incorporating Environmental Analysis into the acquisition decision-making process, describe the

extent to which the weapon system acquisition team met the requirements of: (1), The Under Secretary of Defense (Acquisition & Technology) memorandum dated December 10, 1993, entitled "Executive Order 12856, 'Federal Compliance with Right-to-Know Laws and Pollution Prevention Requirements' " (NOTAL) and (2) the Secretary of Defense memorandum dated August 11, 1994, entitled "Comprehensive Pollution Prevention Strategy" (NOTAL) Specifically, regarding section 3-303, "Acquisition and Procurement Goals," of E.O. 12856, describe the extent to which the team considered environmental issues associated with:

- a. Weapon system design,
- b. Weapon system test and evaluation,
- c. Weapon system manufacturing,
- d. Weapon system operations,
- e. Weapon system logistics support,
- f. Weapon system disposal, and
- g. Overall weapon system life cycle costs.

4.1 Material Substitution

a. Steps taken to identify standardization documents (e.g., military specifications and standards, technical orders, technical manuals, and maintenance requirements cards) that required the use of substances regulated by Federal and State environmental laws. If standardization documents exist, describe steps taken to revise the standardization documents to eliminate language that

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required use of environmentally regulated substances.

b. Efforts to identify possible alternatives to environmentally regulated substances.

c. Efforts to determine whether or not the substances were effective.

d. Environmental problems able to eliminate or eliminated by substituting the material.

e. Processes affected by the material substitution and whether the substitution is transferable to other processes at the installation or at other installations throughout DOD.

4.2 Process Modification or Improvement

a. Original process, including cost to operate, length, efficiency, and environmental impacts.

b. Changes to the process, including cost to operate, length, efficiency, and environmental impact.

c. Risk, cost, emissions, and /or hazardous material use reductions achieved.

d. Ability to transfer the improvement/modification to other processes within the installation, the Service's other installations, and the other Military Department's installations.

R) 4.3 Improved Material Management

a. How the installation has changed its material management practices to reduce environmental liabilities.

b. Measurable results achieved with the change. For example: decrease in hazardous waste generated; decrease in hazardous waste disposed of by volume and cost; reduced risk to workers;

reduced fines, penalties and notices of violation; and cost savings (e.g., reduced procurement of materials).

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4.4 Education and Outreach

a. Programs to enhance pollution prevention awareness at any level or any functional area of the Military Department or Defense Agency.

b. Community involvement activities and affiliations of the team with civic and environmental organizations.

c. Cooperation with Federal, State, and local agencies, organizations, and academic institutions.

4.5 Research, Development, and Technology Demonstration/Validation

a. Relationship to user needs.

b. Demonstration of results.

c. Plans for implementation.

4.6 Reductions Achieved

a. Identify start and end point.

b. Describe the method of measurement.

c. Cost savings.

d. Cycle cost implications.

e. Risk reduction.