

I. PURPOSE:

The facility will periodically review on-site operations to identify potential emergency situations and develop or revise Emergency Preparedness and Response (EPR) plans to address those situations. In some cases, such EPR plans are required by regulation for certain activities such as hazardous waste handling and storage or as a component of permit requirements. This procedure addresses EPR plans for emergency situations, related to the identified aspects, whether or not required by state, local and/or federal regulations.

II. SCOPE:

The following describes the procedures for addressing EPR requirements associated with the manufacturing operation.

V. PROCEDURE:

1. Reviews information regarding potential environmental, safety, or health aspects or impacts.
2. Prepares the EPR plan such that for potential impacts associated with the aspects and impacts, the following are addressed:
 - a. Emergency response personnel and their roles and responsibilities;
 - b. The location of response equipment, personal protective equipment, and fire fighting equipment, as appropriate;
 - c. Maps and details depicting the locations of activities, products, or services associated with the identified aspects of concern;
 - d. Evacuation routes and response procedures;
 - e. Appropriate descriptive and background information to adequately describe the nature and setting of the potential emergency situation;
 - f. Agency notification procedures; and
 - g. Procedures to mitigate the situation.
3. Prepares a documented procedure(s) and/or a plan(s) to be maintained on-site at appropriate locations and accessible and available to appropriate on-site personnel.
4. Conducts drills to test the effectiveness of the EPR plan and to maintain the employees' awareness level.

5. Reviews periodically, particularly following an emergency or drill incident, information from these tests or actual implementation of EPR plans and implementation results.

6. Uses results of these reviews to determine the effectiveness of the plan and also allow for any adjustments to be made. Plan and the Spill Prevention, Control and Countermeasure Plan.