

SECTION 3

EMS TEMPLATE

This section of the workbook contains the Environmental Management System (EMS) Template. The EMS Template serves the following purposes:

- As a learning aid in "visualizing" ISO 14001 required documents
- As a tool to help "jump start" your development and implementation activities
- As a system manual that fulfills the requirements of ISO 14001, element 4.4.4 Documentation
- As a means for identifying the approach used by various Ford Motor Company facilities

As you review this EMS Template please keep in mind that it must be modified to fit the circumstances of your particular organization. ***It is also important to note that the use of this EMS Template does not, in itself, guarantee ISO 14001 registration.*** Registration is based on conformance to ISO 14001 Standard, as well as conformance to the documents that comprise your EMS. This EMS Template helps you meet many of the requirements of ISO 14001, but it does not ensure the adequate implementation of the documents you create.